Prof. ......

[所在单位] eg. The University of Nottingham, United Kingdom

Gender:

Nationality:

Passport No.:

Date of Birth:

Address: [单位地址即可]

Dear Prof. [所在单位] ,

On behalf of School of Agriculture and Biology at Shanghai Jiao Tong University, we are pleased to invite you to visit and communicate in Shangai Jiao Tong University from [来访时间] , and [来访目的]. We would be delighted if you could accept our invitation.

We will cover your airfare and provide local board and lodging during your stay in Shanghai according to the polices of Shanghai Jiao Tong University. Shall you need any assistance, please feel free to contact Ms. Zhiaho Wang.

We look forward to welcoming you in Shanghai.

Sincerely yours,

[Name]:

[Tittle]:

School of Agriculture and Biology

Shanghai Jiao Tong University

Contacts Information

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School of Agriculture & Biology

Shanghai Jiao Tong University

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